

## BEAUTIFUL MIND &amp; WELLNESS PSYCHIATRY

**PATIENT'S INFORMATION:**

LAST NAME \_\_\_\_\_ FIRST NAME \_\_\_\_\_ MIDDLE NAME \_\_\_\_\_  
STREET ADDRESS: \_\_\_\_\_ CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_  
TELEPHONE NUMBERS: HOME: \_\_\_\_\_ CELL: \_\_\_\_\_ WORK: \_\_\_\_\_  
DATE OF BIRTH: \_\_\_\_\_ SOCIAL SECURITY NUMBER: \_\_\_\_\_  
MARTIAL STATUS:  SINGLE  MARRIED  PARTNER  DIVORCED  WIDOWED  
EMPLOYERS NAME: \_\_\_\_\_ OCCUPATION: \_\_\_\_\_  
EMPLOYERS ADDRESS: \_\_\_\_\_

**PATIENT'S EMERGENCY CONTACT:** WHO MAY WE CONTACT IN CASE OF AN EMERGENCY? \_\_\_\_\_

WHAT IS THIS PERSON'S RELATIONSHIP TO YOU? \_\_\_\_\_

EMERGENCY CONTACT TELEPHONE NUMBERS: HOME: \_\_\_\_\_ CELL: \_\_\_\_\_ WORK: \_\_\_\_\_

**FINANCIAL RESPONSIBILITY:**

LAST NAME \_\_\_\_\_ FIRST NAME, MIDDLE NAME \_\_\_\_\_ SOCIAL SECURITY: DOB: \_\_\_\_\_  
STREET ADDRESS: \_\_\_\_\_ CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_  
TELEPHONE NUMBERS: HOME: \_\_\_\_\_ CELL: \_\_\_\_\_ WORK: \_\_\_\_\_  
Last 5 digits of VISA/MC# \_\_\_\_\_ EXP: \_\_\_\_\_ V-Code: \_\_\_\_\_ CARD HOLDER'S SIGNATURE: \_\_\_\_\_

**PATIENT'S INSURANCE INFORMATION:**

PRIMARY INSURANCE COMPANY: \_\_\_\_\_ INSURANCE CO. PHONE NUMBER: \_\_\_\_\_  
MEMBER ID: \_\_\_\_\_ MEMBER'S GROUP #: \_\_\_\_\_ EFFECTIVE DATE: \_\_\_\_\_  
PRIMARY POLICY HOLDERS NAME: \_\_\_\_\_ DATE OF BIRTH: \_\_\_\_\_ EMPLOYER: \_\_\_\_\_

**INSURANCE AUTHORIZATION:** I request that payment of authorized insurance company benefits be made either by me or on my behalf to Beautiful Mind & Wellness Psychiatry or its authorized agent. I authorize Beautiful Mind & Wellness Psychiatry to release services and medical information to insurance company and / or its agent needed to determine these benefits or the benefits to related services. I understand, my signature requests payment be made and authorize release of medical information necessary to pay the claim(s).

**GUARANTOR-FINANCIAL RESPONSIBILITY:** I understand that regardless of any insurance coverage, I am financially responsible for all charges generated by this patient/guarantor. Office policy requires payment at the time of service. Should insurance benefit assignment be accepted, any unpaid services will be paid by me within 30 days of notification. I understand that unpaid balances over 30 days past due may carry an Administrative late fee and finance charges equivalent to 1.5% of that outstanding balance. I also understand that if I do not pay my co-pay or balance for services rendered at the time of checking out then I will automatically access a \$25 charge. I waive confidentiality to Attorney's, Collection Agencies, and Credit Bureau's if I do not pay my bill. I understand that I will be responsible for any and all fees that are incurred during the collection process. I also understand that my credit card will be charged for any and all late cancellations and missed appointments, unless arrangements have been made in advance with management.

PRINT PATIENT'S / GUARANTOR'S NAME: \_\_\_\_\_ DATE: \_\_\_\_\_

SIGNATURE OF PATIENT / GUARANTOR: \_\_\_\_\_ DATE: \_\_\_\_\_